NCSC NCC-IE

Cyber Security Improvement Grant

Application Form

V1.3 Feb 2025

**NCSC NCC-IE Cybersecurity Improvement Grant Application Form**

**Before completing the application, please note:**

* This application form must be completed and signed on behalf of the company applying for the Cyber Security Improvement Grant. **Applications from third parties will not be accepted.**
* Applications will only be processed from companies who can demonstrate they have received a Cyber Security Review Grant Letter of Offer from Enterprise Ireland. (For information on the Enterprise Ireland Cyber Security Review Grant and claims process please visit [Cyber Security Review Grant](https://www.enterprise-ireland.com/en/supports/cyber-security-review-grant#:~:text=Take%20the%20first%20or%20next%20step%20to%20improving).)
* This application form must be submitted as part of a grant application. The Terms of Reference must be read and understood before the form is completed – Section 3.2 provides guidance on the supporting documents.
* Public procurement rules must be followed - please see Section 1.9 of the Terms of Reference
* **All fields are *mandatory,* and all five declaration boxes must be ticked for the form to be deemed complete**. If any field is deemed to be not applicable, please input ‘n/a’.
* Please return the form to: [ncc-ncsc@ncsc.gov.ie](mailto:ncc-ncsc@ncsc.gov.ie)

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| **Section A: Company Details** | |
| Company Name |  |
| Company Address |  |
| Company Eircode |  |
| Company CRN (Company Registration Number) |  |
| Company Website |  |
| Number of employees |  |

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| **Section B: Grant Project Manager** (the person who will be working with the cybersecurity consultant) | |
| Name |  |
| Position |  |
| Email |  |
| Phone |  |

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| **Section C: Project Details** | |
| Chosen service provider |  |
| Score awarded as part of the procurement selection process (Please see Section 1.9 of the Terms of Reference) |  |
| Consultancy Costs |  |
| Software Costs |  |
| Staff Training Costs |  |
| Second Cyber Security Review Cost (Please see Section 2.4 of the Terms of Reference) |  |
| Total Project Cost  (minimum €25,000 ex. VAT) |  |
| Grant Funding Request  (80% of project cost up to a maximum of €60,000 ex. VAT) |  |
| Proposed End Date\* |  |

*\* The project must be completed within a valid timeframe i.e. the end date can be no later than 30 June 2025 and the start date can be no earlier than the commencement date of the Grant Agreement.*

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| **Section D: Declaration** | |
| I have received a Cyber Security Review Grant Letter of Offer from Enterprise Ireland (mandatory prior to submitting application)  For information on the Enterprise Ireland Cyber Security Review Grant please visit [Cyber Security Review Grant](https://www.enterprise-ireland.com/en/supports/cyber-security-review-grant#:~:text=Take%20the%20first%20or%20next%20step%20to%20improving) |  |
| I consent to the NCSC using the information provided to process this application for the NCSC NCC-IE Cyber Improvement Grant.  For information on how we process your data please visit [DECC Data Protection](https://www.gov.ie/en/organisation-information/dfd02-data-protection/#:~:text=There%20are%20data%20protection%20and%20privacy). |  |
| I understand that I must adhere to the terms and conditions of the grant agreement to facilitate the successful drawdown of funds. |  |
| I declare that the company is owned and controlled in the European Union. |  |
| I declare that the company is in good financial health and has adequate financial control systems in place to manage granted funds. |  |

*\*Evidence may be sought to confirm any of the above.*

|  |  |
| --- | --- |
| Signed | Date |
| Print name |  |

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| **Section E: Supporting Documents Checklist** | |
| Enterprise Ireland Cyber Security Review Grant Letter of Offer |  |
| A copy of the Cyber Security Report, parts 1, 2 and 3 |  |
| Statement of Work (please refer to Section 3.2 of the Terms of Reference for the recommended headings) |  |
| Quote(s) from service providers for the goods or services to be procured for the project **OR** evidence of an open tender process on eTenders |  |

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| --- |
| Public procurement rules must be followed - please see Section 1.9 of the Terms of Reference. |

Please complete all sections and return form to: [ncc-ncsc@ncsc.gov.ie](mailto:ncc-ncsc@ncsc.gov.ie)